





itute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU •

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028 • Ph.: 0141- 5148801, 5148802, 5148803

Website: www.aryainstitutejpr.com

FAX: 01426-510040

Ref: AIET/BOG/2015/22

Date: 27-01-2015

To

All Governing Body Members, Arya Institute of Engg. & Technology,

Kukas, Jaipur

MEETING NOTICE

This is to inform you that 21st meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on 10th February, 2015 at AIET S.P. - 40, Kukas Industrial Area (RIICO), Jaipur at 11:30 AM. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.

(Prof. M.L. Gupta)

Me

Member Secretary, Board of Governors, Arya Institute of Engg. & Technology

CC to : All Governing Body Members





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Agenda of the 22nd meeting

of

Board of Governors

Date: 10th February, 2015

Time: 11:30 am

Welcome Note

By Chairman

Brief report about college

By Member Secretary

AGENDA Point -1: To Confirm the minutes of the 21st meeting of the Board of

Governors held on 25th August, 2014.

AGENDA Point -2: To confirm the Action Taken Report of the meeting of the Board of

Governors held on 25th August, 2014.

AGENDA Point -3: To present the budget for the financial year 2015-16

AGENDA Point -4: Audit of the Accounts for the financial year 2014-15

AGENDA Point -5: Visit of the AICTE/University Expert team

AGENDA Point -6: Development of Library facilities

AGENDA Point -7: Procurement of CNC Machine for Mechanical Engg. Deptt.

AGENDA Point-8: Any other matter by permission





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MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 10th Feburary, 2015 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:30 am.

The following members were present:

- 1. Dr. Arvind Agarwal Chairman
- 2. Er. Anurag Agarwal Executive Member
- 3. Dr. Puja Agarwal Executive Member
- 4. Prof. Surendra Sharma Member
- 5. Mr. B.P. Gupta Industrial Member
- 6. Ms. Gundeep Kaur Member Faculty
- 7. Prof. M.L. Gupta Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

The Following points were discussed as per agenda and passed unanimously:

1. Item No. BOG/15/01 - Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 25th August, 2014 were presented to all the members present. It was confirmed by all the members unanimously.

2. Item No.BOG/15/02 - Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 25th August, 2014 was put forward to the members present which was unanimously confirmed after discussion by all the members.

3. Item No.BOG/15/03 - Budget for the Financial Year 2015-16.

The following budget for the financial year 2015-16 was presented to the Board members by Prof. M.L. Gupta. After discussions on the highlights of the budget, the same was given a unanimous approval.

PROPOSED BUDGET FOR THE FINANCIAL YEAR 2015-16

(Rs. in Lacs)

									(Rs. in Lacs)	
Departments Head	CS	EC	IT	EE	ME	1st Year	T&P Cell	Library	Admin.	Total
Infrastructure development	-		- 1		-		-	-	52.90	52.90
Lab Equipments	-		-	1.00	1.50	-9811	-	D.	-	2.50
Computers	3.00	-	1.00	_	-	-	-	2	-	4.00
Lab Expenses	7.00	0.50	1.00	0.50	1.50	0.50	-	e e E		11.00
Tour & Travelling	1.00	1.00	1.00	1.00	1.00	0.50	-	0.50	2.00	8.00
Library	-	-	-	-	-	-	- 300	13.50	370,2003	13.50
Training & Placements	-	-	- 220	-	- 33	-	52.00	- 1000	-	52.00
Conference & Seminars	0.25	0.25	0.25	0.25	0.25	0.25	- 10 - 1			1.50
R&D	0.50	0.50	0.50	0.50	0.50					2.50
Gardening Exp & Green Initiative		-	-	-	-	-	-	-	1.5	1.50
Waste Mgmt & Cleaning	-	-0031	-	- 20	-	-84	- 33	-	2.5	2.50
Total	11.75	2.25	3.75	3.25	4.75	1.25	52.00	14.00	58.90	151.90

4. Item No.BOG/15/04 - Audit of the Accounts for the financial year 2014-15

It has been discussed in respect of the audit of the accounts of the Institute. Thereafter, it has been decided to audit the accounts of the Institute from authorized Chartered Accountable Accountable Walnut and Accountable Accountabl

It has been decided to authorize Dr. Arvind Agarwal, Chairman of the Institute to sign and submit all the required accounts documents before the Chartered Accountant for audit purpose in time and the Accounts Department should instruct to ensure time bound audit of the Institute's accounts.

5. Item No.BOG/15/05 - Visit of AICTE / University Expert Team

It has been discussed and decided to authorize Prof. M.L. Gupta, Principal 1 to ensure successful visit of the experts of AICTE, University & State Govt. during the whole session.

6. Item No.BOG/15/06 - Development of Library

It has been suggested by the some members that latest upgradation in Central & Departmental Libraries are required immediately should be upgraded. The matter has discussed thoroughly and thereafter it has been passed to upgrade the Libraries with Digital Library facilities and procurement of National / international journals, titles/books etc. for which Er. Anurag Agarwal, Chairman has authorized for procurement of the required materials for the libraries of the institute

7. Item No.BOG/15/07 – Procurement of CNC Machine for Mechanical Engineering Deptt.

The Member Secretary has submitted proposal for procurement of CNC Machine for Mechanical Engineering Department before the present members. After thorough discussions, it has been decided to procure the CNC Machine at the earliest. Dr. Arvind Agarwal, Chairman of the Institute was authorize to procure the CNC Machine at the earliest.

The Meeting ended with a vote of thanks to the chair.

(Dr. Arvind Agarwal)

Chairman

(Prof. M.L. Gupta) Member Secretary





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Board of Governors Meeting – 10th February, 2015

Attendance Sheet

S.No.	Name of Member	Designation	Signature	
1.	Dr. Arvind Agarwal	Chairman	Armed Agunt	
2.	Er. Anurag Agarwal	Executive Member	Avent	
3.	Dr. Puja Agarwal	Executive Member	Pup. Agrund	
4.	Prof. Surendra Sharma	Member	- Do 20	
5.	Mr. B.P. Gupta	Member – Social Activist	Bourg	
6.	Er. Jasbir Singh	Member – Industrialist	Absouts	
7.	CA Ravindra Shah	Member – Chartered Accountant	Absort	
8.	Ms. Gundeep Kaur	Member – Faculty	aundeep	
9.	Mr. Deepak Sharma	Member – Faculty	Absent	
10.	Mr. Jitendra Prajapat	Member – Accounts Officer	Absent	
11.	Prof. M.L. Gupta	Member Secretary	M:	



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Action Taken Report

Board of Governors Meeting held on 25th August, 2014

S. No.	Agenda Point	Action	By	Status	
1	3	Proposal about the Scholarship to the students on merit cum means basis	Prof. M.L. Gupta	Ongoing	
2	4	National Level Technical Fest "Shradhanjali" and Freshers' Day.	Prof. M.L. Gupta	done	

