



# ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : [www.aryainstitutejpr.com](http://www.aryainstitutejpr.com)

• FAX : 01426-510040

Ref: AIET/BOG/2015/23

Date: 24-08-2015

To

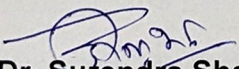
All Governing Body Members,

Arya Institute of Engg. & Technology,

Kukas, Jaipur

## MEETING NOTICE

This is to inform you that 23rd<sup>t</sup> meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on **8<sup>th</sup> Septedmber, 2015** at AIET S.P. – 40, Kukas Industrial Area (RIICO), Jaipur at **11:30 AM**. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.

  
(Dr. Surendra Sharma)

Member Secretary, Board of Governors,  
Arya Institute of Engg. & Technology



CC to : All Governing Body Members





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## Agenda of the 23rd meeting

of

### Board of Governors

Date: 8<sup>th</sup> September, 2015

Time: 11:30 am

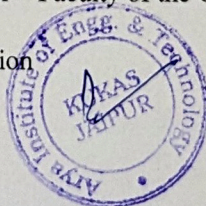
Welcome Note

By Chairman

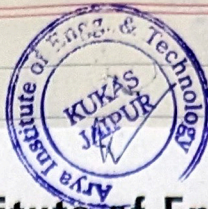
Brief report about college

By Member Secretary

- AGENDA Point -1:** To Confirm the minutes of the 22nd meeting of the Board of Governors held on 10<sup>th</sup> February, 2015.
- AGENDA Point -2:** To confirm the Action Taken Report of the meeting of the Board of Governors held on 10<sup>th</sup> February, 2015.
- AGENDA Point -3:** To Appoint Dr. Surendra Sharma as Member Secretary on the BOG in place of Prof. M.L. Gupta
- AGENDA Point -4:** To present the list of faculty recruitment done by the recruitment committee
- AGENDA Point -5:** To discuss regarding strengthening of the Training & Placement Cell of the Institute
- AGENDA Point -6:** Review of the study of the students
- AGENDA Point -7:** Appointment of new Member – Faculty of the Governing Body
- AGENDA Point- 8:** Any other matter by permission







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## MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 8<sup>th</sup> September, 2015 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:30 am.

The following members were **present**:

1. Dr. Arvind Agarwal – Chairman
2. Er. Anurag Agarwal – Executive Member
3. Dr. Puja Agarwal – Executive Member
4. Mr. B.P. Gupta – Industrial Member
5. Mr. Deepak Sharma – Member Faculty
6. Mr. Jitendra Prajapat – Member – Accounts Officer
7. Dr. Surendra Sharma – Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

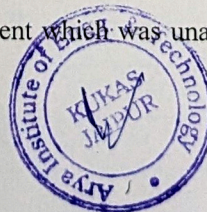
The Following points were discussed as per agenda and passed unanimously :

### **1. Item No. BOG/15/01 – Confirmation of Minutes**

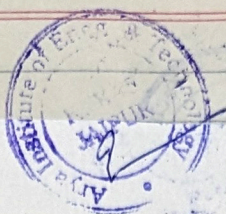
The minutes of the last meeting of the Board of Governors held on 10<sup>th</sup> February, 2015 were presented to all the members present. It was confirmed by all the members unanimously.

### **2. Item No. BOG/15/02 – Confirmation of Action Taken Report.**

The Action taken report of the meeting of the Board of Governors held on 10<sup>th</sup> February 2015 was put forward to the members present which was unanimously confirmed after discussion by all the members.







**3. Item No.BOG/15/03 – To appoint Dr. Surendra Sharma as Member Secretary on the BOG in place of Prof. M.L. Gupta**

Dr. Arvind Agarwal informed the BOG that Dr. Surendra Sharma has been appointed as Member Secretary of the BOG and relieved Prof. M.L. Gupta as Member Secretary of the Board.

**4. Item No.BOG/15/04 – List of Faculty recruitment done by the recruitment committee.**

The Member Secretary presented the list of faculty recruited by the recruitment committee to the Board. The members had a brief discussions on the list and recruitment process and approved the same unanimously.

**4. Item No.BOG/15/05 – To discuss regarding strengthening of the Training & Placement Deptt. of the Institute\**

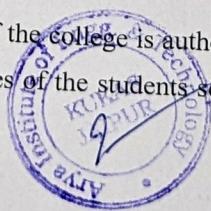
It has been discussed regarding Training & Placement Deptt of the Institute. During the discussion it has been resolved that more efforts should be made for invitation to the various companies to visit the institute for campus placement. Some members have also pointed out that some MNCs and Big companies in the nearby areas viz. Jaipur, Sikar, Bhiwadi, Dharuhera, Khushkhara, Sahajahanpur etc. should be invited and a person from the placement deptt should be deputed exclusively for liaisoning in the companies situated in the nearby areas.

**5. Item No.BOG/15/06 – Review of the study of the students**

It has been discussed thoroughly in respect of the study of the students and decided that the Principal should ensure the completion of the syllabus of the students.

It has also been decided that the Principal should also ensure the attendance of the students as well as completion of the syllabus. However, if the syllabus are not completed of any subject(s), the concerned HOD/Faculty may be instructed by the Principal for time bound completion of the syllabus.

It has also been decided that the Principal of the college is authorized to take decision in respect of the extra classes / remedial classes of the students so that the syllabus of the University may be completed in time.



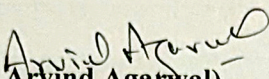


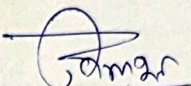


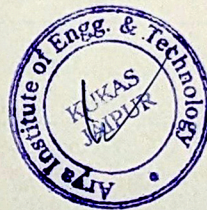
6. **Item No.BOG/15/07 – Appointment of new Member – Faculty of the Governing Body.**

The Member Secretary has informed the BOG that Dr. Indu Gupta has been appointed as new Member – Faculty in place of Ms. Gundeep Kaur.

The Meeting ended with a vote of thanks to the chair.

  
(Dr. Arvind Agarwal)  
Chairman

  
(Dr. Surendra Sharma )  
Member Secretary







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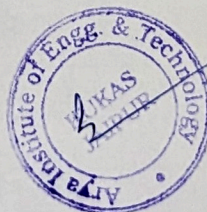
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## Board of Governors Meeting – 8<sup>th</sup> September, 2015

### Attendance Sheet

S.No.	Name of Member	Designation	Signature
1.	Dr. Arvind Agarwal	Chairman	<i>Arvind Agarwal</i>
2.	Er. Anurag Agarwal	Executive Member	<i>Anurag</i>
3.	Dr. Puja Agarwal	Executive Member	<i>Puja Agarwal</i>
4.	Mr. B.P. Gupta	Member – Social Activist	<i>B.P. Gupta</i>
5.	Er. Jasbir Singh	Member – Industrialist	<i>Absent</i>
6.	CA Ravindra Shah	Member – Chartered Accountant	<i>Absent</i>
7.	Dr. Indu Gupta	Member – Faculty	<i>Absent</i>
8.	Mr. Deepak Sharma	Member – Faculty	<i>Deepak Sharma</i>
9.	Mr. Jitendra Prajapat	Member – Accounts Officer	<i>Jitendra Prajapat</i>
10.	Dr. Surendra Sharma	Member Secretary	<i>Surendra Sharma</i>







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## Action Taken Report

### Board of Governors Meeting held on 10<sup>th</sup> February, 2015

S. No.	Agenda Point	Action	By	Status
1	5	AICTE/University Expert Visit	Dr. Surendra Sharma	Ongoing
2	6	Updation of Library	Dr. Surendra Sharma	Ongoing
3	7	Procurement of CNC Machine	Dr. Arvind Agarwal	Done

