



ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com

• FAX : 01426-510040

Ref: AIET/BOG/2017/26

Date: 03-02-2017

To

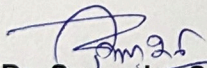
All Governing Body Members,

Arya Institute of Engg. & Technology,

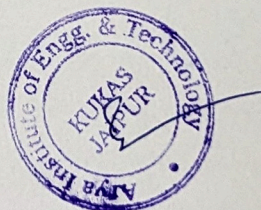
Kukas, Jaipur

MEETING NOTICE

This is to inform you that 26th meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on **20th February, 2017** at AIET S.P. – 40, Kukas Industrial Area (RIICO), Jaipur at **11:30 AM**. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.


(Dr. Surendra Sharma)

Member Secretary, Board of Governors,
Arya Institute of Engg. & Technology



CC to : All Governing Body Members



ARYA Institute of Engg. & Technology

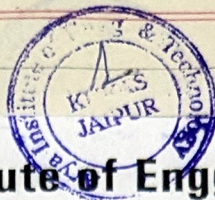
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Agenda of the 26th meeting

of

Board of Governors

Date: 20th February, 2017

Time: 11:30 am

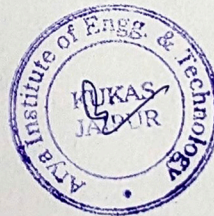
Welcome Note

By Chairman

Brief report about college

By Member Secretary

- AGENDA Point -1:** To Confirm the minutes of the 25th meeting of the Board of Governors held on 3rd October, 2016.
- AGENDA Point -2:** To confirm the Action Taken Report of the meeting of the Board of Governors held on 3rd October, 2016.
- AGENDA Point -3:** To present the budget for the financial year 2017-18
- AGENDA Point -4:** Approval of sponsorship for attending conference / training
- AGENDA Point -5:** Audit of the Accounts for the financial year 2016-17
- AGENDA Point -6:** To reviews the academic performance of the college.
- AGENDA Point- 7:** Any other matter by permission





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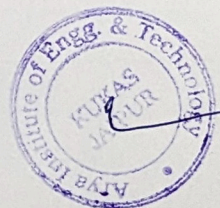
Ref.: AIET/BOG/M/2017/26

MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 20th February, 2017 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:30 am.

The following members were **present**:

1. Dr. Arvind Agarwal – Chairman
2. Dr. Puja Agarwal – Executive Member
3. Mr. Deepak Sharma – Member Faculty
4. Dr. Indu Gupta – Member Faculty
5. Mr. Jitendra Prajapat – Member Accounts officer
6. Dr. Surendra Sharma – Member Secretary



The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

The Following points were discussed as per agenda and passed unanimously :

1. Item No. BOG/17/01 – Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 3rd October, 2016 were presented to all the members present. It was confirmed by all the members unanimously.

2. Item No. BOG/17/02 – Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 3rd October, 2016 was put forward to the members present which was unanimously confirmed after discussion by all the members.



3. Item No.BOG/17/03 – To present the budget for the financial year 2017-18

The following budget of the institute for the financial year 2017-18 has been put up by the Chairman before the Governing body and after thorough discussions it has been passed unanimously as under :-

PROPOSED BUDGET FOR THE FINANCIAL YEAR 2017-18

(Rs. In Lacs)										
Departments Head	CS	EC	IT	EE	ME	1st Year	T&P Cell	Library	Admin	Total
Infrastructure Development									12.50	12.50
Lab Equipments & Computer	25.00	8.00	15.00	8.50	8.50	15.00	3.00	2.00	5.00	90.00
Lab Expenses & R&D Labs.	14.00	6.00	8.00	6.00	6.00	12.00				52.00
Tour & Travelling	1.00	0.50	0.50	0.50	0.50	0.50	4.50		2.00	10.00
Library								6.00		6.00
Training & Placements							35.00			35.00
Conference & Seminars	1.50	0.50	0.50	0.50	0.50	0.50				4.00
Gardening Exp & Green Initiative									2.50	2.50
Waste Mgmt & Cleaning									2.50	2.50
TOTAL	41.50	15.00	24.00	15.50	15.50	28.00	42.50	8.00	24.50	214.50

4. Item No.BOG/17/04 – Approval of sponsorship for attending conference / training

The applications of faculty members for attending conference and technical training has been put up for the institute's sponsorship. The same have been discussed thoroughly and it has been decided that for the faculty development and students benefit, the same should be approved. Thereafter, all the applications for sponsorship have been approved unanimously.



5. Item No.BOG/17/05 – Audit of the Accounts for the financial year 2016-17

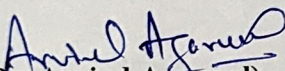
It has been discussed in respect of the audit of the accounts of the Institute. Thereafter, it has been decided to audit the accounts of the Institute from authorized Chartered Accountant M/s Ravindra Shah & Associates, Alwar.

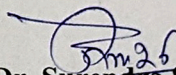
It has been decided to authorize Dr. Arvind Agarwal, Chairman of the Institute to sign and submit all the required accounts documents before the Chartered Accountant for audit purpose in time and the Accounts Department should instruct to ensure time bound audit of the Institute's accounts.

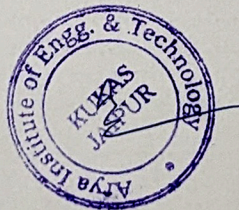
6. Item No.BOG/17/06 – To review the academic performance of the college

The Member Secretary has submitted the academic performance of the College for the last session before the present members and requested for suggestion(s), if any. The Members has appreciated the academic performance of the college and has suggested to keep in the same way.

The Meeting ended with a vote of thanks to the chair.


(Dr. Arvind Agarwal)
Chairman


(Dr. Surendra Sharma)
Member Secretary





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Board of Governors Meeting – 20th February, 2017

Attendance Sheet

S.No.	Name of Member	Designation	Signature
1.	Dr. Arvind Agarwal	Chairman	<i>Arvind Agarwal</i>
2.	Er. Anurag Agarwal	Executive Member	<i>Absent</i>
3.	Dr. Puja Agarwal	Executive Member	<i>Puja Agarwal</i>
4.	Mr. B.P. Gupta	Member – Social Activist	<i>Absent</i>
5.	Er. Jasbir Singh	Member – Industrialist	<i>Absent</i>
6.	CA Ravindra Shah	Member – Chartered Accountant	<i>Absent</i>
7.	Dr. Indu Gupta	Member – Faculty	<i>Indu Gupta</i>
8.	Mr. Deepak Sharma	Member – Faculty	<i>Deepak Sharma</i>
9.	Mr. Jitendra Prajapat	Member – Accounts Officer	<i>Jitendra Prajapat</i>
10.	Dr. Surendra Sharma	Member Secretary	<i>Surendra Sharma</i>





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Action Taken Report

Board of Governors Meeting held on 3rd October, 2016

S. No.	Agenda Point	Action	By	Status
1	5	Faculty Recruitment	Dr. Surendra Sharma	Done
2	6	Scholarship to students	Dr. Surendra Sharma	Ongoing
3	7	Seats allotted by AICTE under PMKVY scheme	Dr. Surendra Sharma	Ongoing
4	8	Celebration of International Day of Yoga	Dr. Surendra Sahrma	Realized

