



ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com

• FAX : 01426-510040

Ref: AIET/BOG/2017/27

Date: 22-07-2017

To

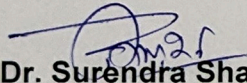
All Governing Body Members,

Arya Institute of Engg. & Technology,

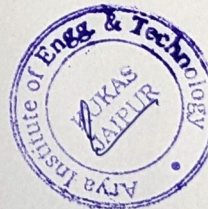
Kukas, Jaipur

MEETING NOTICE

This is to inform you that 27th meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on **7th August, 2017** at AIET S.P. – 40, Kukas Industrial Area (RIICO), Jaipur at **11:30 AM**. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.


(Dr. Surendra Sharma)

Member Secretary, Board of Governors,
Arya Institute of Engg. & Technology



CC to : All Governing Body Members



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Agenda of the 27th meeting

of

Board of Governors

Date: 07th August, 2017

Time: 11:30 am

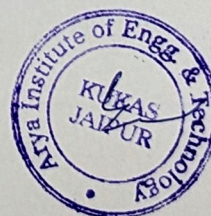
Welcome Note

By Chairman

Brief report about college

By Member Secretary

- AGENDA Point -1:** To Confirm the minutes of the 26th meeting of the Board of Governors held on 20th February, 2017.
- AGENDA Point -2:** To confirm the Action Taken Report of the meeting of the Board of Governors held on 20th February, 2017.
- AGENDA Point -3:** To discuss about the upcoming National Level Technical Fest "Shradhanjali" and Freshers' Day.
- AGENDA Point -4:** Utilization of the Budget for the financial year 2016-17.
- AGENDA Point -5:** Review of the study of the students
- AGENDA Point -6:** Celebration of International Day of Yoga 2017
- AGENDA Point- 7:** Any other matter by permission





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MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 07th August, 2017 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:30 am.

The following members were **present**:

1. Dr. Arvind Agarwal – Chairman
2. Dr. Puja Agarwal – Executive Member
3. Mr. Deepak Sharma – Member Faculty
4. Dr. Indu Gupta – Member Faculty
5. Mr. Jitendra Prajapat – Member – Accounts Officer
6. Dr. Surendra Sharma – Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

The Following points were discussed as per agenda and passed unanimously :

1. Item No. BOG/17/01 – Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 20th February, 2017 were presented to all the members present. It was confirmed by all the members unanimously.

2. Item No. BOG/17/02 – Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 20th February, 2017 was put forward to the members present which was unanimously confirmed after discussion by all the members.





3. Item No.BOG/17/03 – National Level Technical Fest “Shradhanjali” and Fresher’s day

It has been discussed regarding the upcoming National Level Technical Fest “Shradhanjali” and Freshers’ Day of the Institute proposed to be organized in the month of September, 2017. During the discussions, it has been decided that the Principal of the Institute will ensure the success of these event and necessary requirement for the same may be communicated to the management at the earliest.

4. Item No.BOG/17/04 – Utilization of the Budget for the financial year 2016-17

The Comparative Statement of the actual expenditure vis-à-vis the budgeted expenditure approved for the financial year 2016-17 was presented before the members present. Member had a brief discussions on all the expenditure. The expenditure was approved in the meeting unanimously.

5. Item No.BOG/17/05 – Review of the study of the students.

It has been discussed thoroughly in respect of the study of the students and decided that the Principal should ensure the completion of the syllabus of the students.

It has also been decided that the Principal should also ensure the attendance of the students as well as completion of the syllabus. However, if the syllabus are not completed of any subject(s), the concerned HOD/Faculty may be instructed by the Principal for time bound completion of the syllabus.

It has also been decided that the Principal of the college is authorized to take decision in respect of the extra classes / remedial classes of the students so that the syllabus of the University may be completed in time.

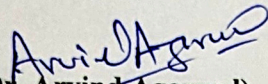





6. Item No. BOG/17/06 – Report on Celebration of International Day of Yoga – 2017

The Member Secretary has submitted a report on celebration of International Day of Yoga – 2017 celebrated on 21st June, 2017 as per the Protocol in the campus of the Institute . Approx. 600 students and staff was participated in the Yoga Day celebration.

The Meeting ended with a vote of thanks to the chair.


(Dr. Arvind Agarwal)
Chairman


(Dr. Surendra Sharma)
Member Secretary





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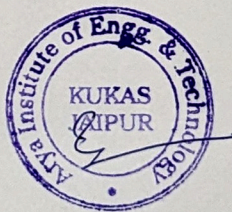
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Board of Governors Meeting – 07th August, 2017

Attendance Sheet

S.No.	Name of Member	Designation	Signature
1.	Dr. Arvind Agarwal	Chairman	
2.	Er. Anurag Agarwal	Executive Member	Absent
3.	Dr. Puja Agarwal	Executive Member	
4.	Mr. B.P. Gupta	Member – Social Activist	Absent
5.	Er. Jasbir Singh	Member – Industrialist	Absent
6.	CA Ravindra Shah	Member – Chartered Accountant	Absent
7.	Dr. Indu Gupta	Member – Faculty	
8.	Mr. Deepak Sharma	Member – Faculty	
9.	Mr. Jitendra Prajapat	Member – Accounts Officer	
10.	Dr. Surendra Sharma	Member Secretary	





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Action Taken Report

Board of Governors Meeting held on 20th February, 2017

S. No.	Agenda Point	Action	By	Status
1	5	Audit of the Account	Dr. Arvind Agarwal	Ongoing
2	6	Academic performance	Dr. Surendra Sharma	Ongoing

