





## $\mathbf{ARYA}$ Institute of Engg. & Technology (Affiliated to University of Rajasthan/RTU · Approved by AICTE, New Dethi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028 · Ph.: 0141- 5148801, 5148802, 5148803

Website : www.aryainstitutejpr.com

• FAX: 01426-510040

Ref: AIET/BOG/2018/28

Date: 19-02-2018

To

All Governing Body Members,

Arya Institute of Engg. & Technology,

Kukas, Jaipur

## **MEETING NOTICE**

This is to inform you that 28th meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on 6th March, 2018 at AIET S.P. - 40, Kukas Industrial Area (RIICO), Jaipur at 11:30 AM. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.

(Dr. Surendra Sharma) Member Secretary, Board of Governors, Arya Institute of Engg. & Technology

CC to: All Governing Body Members





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### Agenda of the 28th meeting

of

#### **Board of Governors**

Date: 06th March, 2018

Time: 11:30 am

Welcome Note

By Chairman

Brief report about college

By Member Secretary

**AGENDA Point -1:** To Confirm the minutes of the 27<sup>th</sup> meeting of the Board of

Governors held on 07th August, 2017

AGENDA Point -2: To confirm the Action Taken Report of the meeting of the Board of

Governors held on 07th August, 2017.

**AGENDA Point -3:** To present the budget for the financial year 2018-19

AGENDA Point -4: Audit of the Accounts for the financial year 2017-18

AGENDA Point -5: Approval of sponsorship for attending conference / training

**AGENDA Point- 6:** Any other matter by permission







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#### MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 06<sup>th</sup> March, 2018 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:30 am.

The following members were present:

- 1. Dr. Arvind Agarwal Chairman
- 2. Dr. Puja Agarwal Executive Member
- 3. Mr. B.P. Gupta Industrial Member
- 4. Mr. Deepak Sharma Member Faculty
- 5. Mr. Sayar Singh Member Faculty
- 6. Dr. Surendra Sharma Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwan

The Following points were discussed as per agenda and passed unanimously:

#### 1. Item No. BOG/18/01 - Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 7<sup>th</sup> August, 2017 were presented to all the members present. It was confirmed by all the members unanimously.

#### 2. Item No.BOG/18/02 - Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 7<sup>th</sup> August, 2017 was put forward to the members present which was unanimously confirmed after discussion by all the members.



#### 3. Item No.BOG/18/03 – To present the budget for the financial year 2018-19

The following budget of the institute for the financial year 2018-19 has been put up by the Chairman before the Governing body and after thorough discussions it has been passed unanimously as under:-

#### PROPOSED BUDGET FOR THE FINANCIAL YEAR 2018-19

(Rs. in Lacs)

									THE EUROS)	
Departments Head	CS	EC	IT	EE	ME	1st Year	T&P Cell	Library	Admin	Total
Infrastructure Development									200.00	200.00
Lab Equipments & Computer	26.50	4.00	5.00	3.50	3.50	5.00			22.50	70.00
Lab Expenses & R&D Labs.	10.50	4.00	7.00	5.00	3.50	8.00			4.00	42.00
Tour & Travelling	0.50	0.20	0.25	0.20	0.20	0.25	10.00		3.40	15.00
Library								10.00		10.00
Training & Placements							50.00			50.00
Conference & Seminars	1.50	0.50	0.75	0.30	0.20	0.25			1.50	5.00
Gardening Exp & Green Initiative									5.00	5.00
Waste Mgmt & Cleaning									5.00	5.00
TOTAL	39.00	8.70	13.00	9.00	7.40	13.50	60.00	10.00	241.40	402.00

#### 4. Item No.BOG/18/04 - Audit of the Accounts for the financial year 2017-18

It has been discussed in respect of the audit of the accounts of the Institute. Thereafter, it has been decided to audit the accounts of the Institute from authorized Chartered Accountant M/s Ravindra Shah & Associates, Alwar.

It has been decided to authorize Dr. Arvind Agarwal, Chairman of the Institute to sign and submit all the required accounts documents before the Chartered Accountant for audit purpose in time and the Accounts Department should instruct to ensure time bound audit of the Institute's accounts.





# 5. Item No.BOG/18/05 - Approval of sponsorship for attending conference / training

The applications of faculty members for attending conference and technical training has been put up for the institute's sponsorship. The same have been discussed thoroughly and it has been decided that for the faculty development and students benefit, the same should be approved. Thereafter, all the applications for sponsorship have been approved unanimously.

The Meeting ended with a vote of thanks to the chair.

(Dr. Arvind Agarwal)

Chairman

(Dr. Surendra Sharma) Member Secretary





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## Board of Governors Meeting – 06th March, 2018

#### **Attendance Sheet**

S.No.	Name of Member	Designation	Signature	
1.	Dr. Arvind Agarwal	Chairman	1 2 de la como	
2.	Er. Anurag Agarwal	Executive Member	Aniel Agent	
3.	Dr. Puja Agarwal	Executive Member	Pur Aguns	
4.	Mr. B.P. Gupta	Member – Social Activist	Perns	
5.	Er. Jasbir Singh	Member – Industrialist	Absent	
6.	CA Ravindra Shah	Member – Chartered Accountant	Absert	
7.	Mr. Sayar Singh Sekhawat	Member – Faculty	a	
8.	Mr. Deepak Sharma	Member – Faculty	The state of the s	
9.	Mr. Jitendra Prajapat	Member – Accounts Officer	Absent	
10.	Dr. Surendra Sharma	Member Secretary	Tomas .	







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## **Action Taken Report**

## Board of Governors Meeting held on 7th August, 2017

S. No.	Agenda Point	Action	By	Status	
1	3	National Level Technical Fest "Shradhanjali" and Freshers day	Dr. Surendra Sharma	Realized	
2	5	Review of the study of the students	Dr. Surendra Sharma	Ongoing	

