

ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com

• FAX : 01426-510040

Ref: AIET/BOG/2019/31

Date: 02-10-2019

To

All Governing Body Members,

Arya Institute of Engg. & Technology,

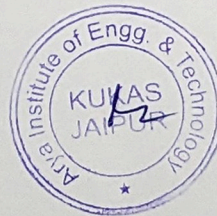
Kukas, Jaipur

MEETING NOTICE

This is to inform you that 31st meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on **17th October, 2019**, at AIET S.P. – 40, Kukas Industrial Area (RIICO), Jaipur at **11:00 AM**. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.

(Dr. Yogesh Bhomja)

Member Secretary, Board of Governors,
Arya Institute of Engg. & Technology



CC to : All Governing Body Members



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Agenda of the 31st meeting of

Board of Governors

Date: 17th October, 2019

Time: 11:00 am

Welcome Note

By Chairman

Brief report about college

By Member Secretary

- AGENDA Point -1:** To Confirm the minutes of the 30th meeting of the Board of Governors held on 18th March, 2019.
- AGENDA Point -2:** To confirm the Action Taken Report of the meeting of the Board of Governors held on 18th March, 2019.
- AGENDA Point -3:** To Discuss about the NAAC Accreditation awarded to the Institute.
- AGENDA Point -4:** To discuss about the submission of application for NBA Accreditation in Computer Science & Engineering Branch of the Institute
- AGENDA Point -5:** To discuss about the upcoming National Level Technical Fest "Shradhanjali" and Freshers' Day.
- AGENDA Point -6:** Utilization of the Budget for the financial year 2018-19.
- AGENDA Point -7:** Review of the study of the students
- AGENDA Point -8:** Celebration of International Day of Yoga 2019
- AGENDA Point- 9:** Any other matter by permission





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MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 17th October, 2019 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:00 am.

The following members were **present**:

1. Dr. Arvind Agarwal – Chairman
2. Dr. Puja Agarwal – Executive Member
3. Ms. Komal Chauhan – Social Activist
4. Dr. Surendra Sharma – Member - Faculty
5. Dr. Indu Gupta – Member Faculty
6. Mr. Deepak Sharma – Member - Faculty
7. Mr. Jitendra Prajapat – Member – Accounts Officer
8. Dr. Yogesh Bhomia – Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

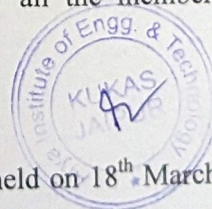
The Following points were discussed as per agenda and passed unanimously :

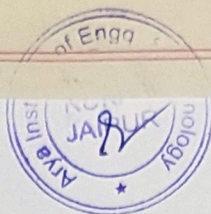
1. Item No. BOG/19/01 – Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 18th March, 2019 were presented to all the members present. It was confirmed by all the members unanimously.

2. Item No. BOG/19/03 – Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 18th March, 2019 was put forward to the members present which was unanimously confirmed after discussion by all the members.





3. Item No. BOG/19/03 - NAAC Accreditation awarded to the Institute

The Member Secretary has informed the members that our institute has been accredited with "B++" grade by the Executive Committee of NAAC for 5 years in the month of May, 2019. All members has express their appreciation to the Principal, all HoD's, Teaching staff and supporting staff members for the continuous commitment shown during the time of accreditation.

4. Item No. BOG/19/04 - Submission of application for NBA Accreditation of Computer Science & Engg. Branch of the Institute.

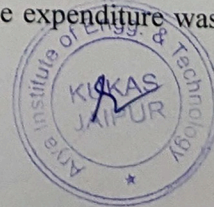
It has also been discussed and decided to apply for NBA Accreditation of Computer Science & Engineering Branch of the Institute. After thorough discussions, it has been finalized that the Principal of the Institute should take necessary step for the submission of the application to NBA as per the norms under his supervision at the earliest.

5. Item No. BOG/19/05 – National Level Technical Fest "Shradhanjali" and Fresher's day

It has been discussed regarding the upcoming National Level Technical Fest "Shradhanjali" and Freshers' Day of the Institute proposed to be organized in the month of September, 2019. During the discussions, it has been decided that the Principal of the Institute will ensure the success of these event and necessary requirement for the same may be communicated to the management at the earliest.

6. Item No. BOG/19/06 – Utilization of the Budget for the financial year 2018-19

The Comparative Statement of the actual expenditure vis-à-vis the budgeted expenditure approved for the financial year 2018-19 was presented before the members present. Member had a brief discussions on all the expenditure. The expenditure was approved in the meeting unanimously.



7. Item No.BOG/19/07 – Review of the study of the students.

It has been discussed thoroughly in respect of the study of the students and decided that the Principal should ensure the completion of the syllabus of the students.

It has also been decided that the Principal should also ensure the attendance of the students as well as completion of the syllabus. However, if the syllabus are not completed of any subject(s), the concerned HOD/Faculty may be instructed by the Principal for time bound completion of the syllabus.

It has also been decided that the Principal of the college is authorized to take decision in respect of the extra classes / remedial classes of the students so that the syllabus of the University may be completed in time.

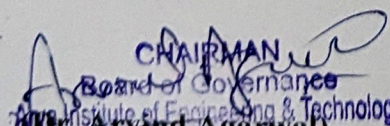
8. Item No. BOG/19/08 – Report on Celebration of International Day of Yoga – 2019

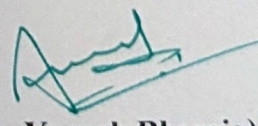
The Member Secretary has submitted a report on celebration of International Day of Yoga – 2019 celebrated on 21st June, 2019 as per the Protocol in the campus of the Institute . Approx. 550 students and staff were participated in the Yoga Day celebration.

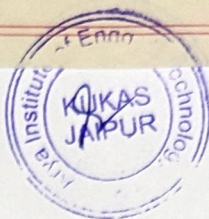
9. Item No. BOG/19/09 – Any other matter by permission

- (a) **Approval of e-Governance Report :** The Member Secretary submitted the Annual e-Governance Report 2019-20 to the BOG for review and approval. After a thorough discussion, the Member Secretary requested the BOG to endorse the same.
- (b) **Approval of Faculty List :** The Member Secretary presented the list of Faculty for the Session 2019-20 for review and approval. After a thorough discussion, the Member Secretary requested the BOG to endorse the same.

The Meeting ended with a vote of thanks to the chair.


CHAIRMAN
Board of Governance
Institute of Engineering & Technology
SP-40, Industrial Area (Ph. CO) Delhi Road
Kharajpur, Bhubaneswar-751008 (Rajasthan)
Chairman


(Dr. Yogesh Bhomia)
Member Secretary



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Board of Governors Meeting – 17th October, 2019

Attendance Sheet

S.No.	Name of Member	Designation	Signature
1.	Dr. Arvind Agarwal	Chairman	Arvind Agarwal
2.	Dr. Puja Agarwal	Executive Member	Puja Agarwal
3.	Ms. Komal Chauhan	Member – Social Activist	Komal
4.	Er. Jasbir Singh	Member – Industrialist	- Absent -
5.	CA Ravindra Shah	Member – Chartered Accountant	- Absent -
6.	Dr. Surendra Sharma	Member - Faculty	Surendra
7.	Dr. Indu Gupta	Member – Faculty	Indu
8.	Mr. Deepak Sharma	Member – Faculty	Deepak
9.	Regional Officer, AICTE	Nominee Member – AICTE Rep.	- Absent -
10.	Director – Technical Education	Nominee Member – State Govt.	- Absent -
11.	Authorized Rep.	Nominee Member – RTU, Kota	- Absent -
12.	Mr. Jitendra Prajapat	Member – Accounts Officer	Jitendra
13.	Dr. Yogesh Bhomia	Member Secretary	Yogesh



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Action Taken Report

Board of Governors Meeting held on 18th March, 2019

S. No.	Agenda Point	Action	By	Status
1	3	NAAC Accreditation	Dr. Surendra Sharma	Done
2	4	Budget for the FY 2019-20	Dr. Arvind Agarwal	Approved
3	5	Audit of the Account	Dr. Arvind Agarwal	Ongoing
4	6	Approval of sponsorship for attending conference/ training	Dr. Arvind Agarwal	Approved

