



ARYA Institute of Engg. & Technology

(Affiliated to University of Rajasthan/RTU • Approved by AICTE, New Delhi)

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

• Ph.: 0141- 5148801, 5148802, 5148803

• Website : www.aryainstitutejpr.com

• FAX : 01426-510040

Ref: AIET/BOG/2021/34

Date: 09-02-2021

To

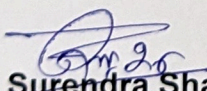
All Governing Body Members,

Arya Institute of Engg. & Technology,

Kukas, Jaipur

MEETING NOTICE

This is to inform you that 34th meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on **23rd Feb, 2021** at AIET S.P. – 40, Kukas Industrial Area (RIICO), Jaipur at **11:00 AM**. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.


(Dr. Surendra Sharma)

Member Secretary, Board of Governors,
Arya Institute of Engg. & Technology



CC to : All Governing Body Members



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Agenda of the 34th meeting

of

Board of Governors

Date: 23rd Feb, 2021

Time: 11:00 am

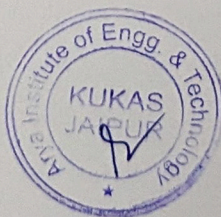
Welcome Note

By Chairman

Brief report about college

By Member Secretary

- AGENDA Point -1:** To Confirm the minutes of the 33rd meeting of the Board of Governors held on 18th August, 2020
- AGENDA Point -2:** To confirm the Action Taken Report of the meeting of the Board of Governors held on 18th August, 2020.
- AGENDA Point -3:** To present the budget for the financial year 2021-22
- AGENDA Point -4:** Audit of the Accounts for the financial year 2020-21
- AGENDA Point -5:** Appointment of Dr. Surendra Sharma as Director & Member Secretary in BOG.
- AGENDA Point -6:** Submission of SSR to NAAC.
- AGENDA Point -7:** Approval of sponsorship for attending conference / training
- AGENDA Point- 8:** Any other matter by permission





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MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 23rd Feb, 2021 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:00 am.

The following members were **present**:

1. Dr. Arvind Agarwal – Chairman
2. Dr. Puja Agarwal – Executive Member
3. Ms. Komal Chauhan – Social Activist
4. Dr. Indu Gupta – Member Faculty
5. Mr. Kshitij Agarwal – Member - Faculty
6. Mr. Shubham Mahajan – Member - Faculty
7. Mr. Jitendra Prajapat – Member – Accounts Officer
8. Dr. Surendra Sharma – Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

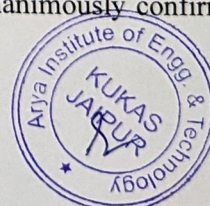
The Following points were discussed as per agenda and passed unanimously :

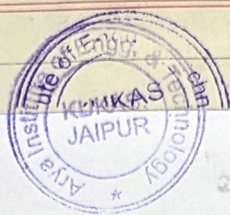
1. Item No. BOG/21/01 – Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 18th August, 2020 were presented to all the members present. It was confirmed by all the members unanimously.

2. Item No. BOG/21/02 – Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 18th August, 2020 was put forward to the members present which was unanimously confirmed after discussion by all the members.





3. Item No.BOG/21/03 – To present the budget for the financial year 2021-22

The following budget of the institute for the financial year 2021-22 has been put up by the Chairman before the Governing body and after thorough discussions it has been passed unanimously as under :-

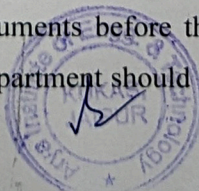
PROPOSED BUDGET FOR THE FINANCIAL YEAR 2021-22

(Rs. in Lacs)											
Departments	CS	EC	IT	EE	ME	AI	1st Year	T&P Cell	Library	Admin	Total
Head											
Infrastructure Development										140.00	140.00
Lab Equipments & Computer	11.00	4.00	2.00	4.00	2.50	2.00	2.00			3.00	30.50
Lab Expenses & R&D Labs.	21.00	2.00	5.00	2.00	2.00	5.00	3.00				40.00
Tour & Travelling	1.00	0.40	0.40	0.40	0.40	0.50	0.50	4.00		1.00	8.60
Library									8.00		8.00
Training & Placements								20.00			20.00
Conference & Seminars	2.00	0.75	0.75	0.75	0.75	0.70	0.70				6.40
Gardening Exp & Green Initiative										5.00	5.00
Waste Mgmt & Cleaning										5.00	5.00
TOTAL	35.00	7.15	8.15	7.15	5.65	8.20	6.20	24.00	8.00	154.00	263.50

4. Item No.BOG/21/04 – Audit of the Accounts for the financial year 2020-21

It has been discussed in respect of the audit of the accounts of the Institute. Thereafter, it has been decided to audit the accounts of the Institute from authorized Chartered Accountant M/s Ravindra Shah & Associates, Alwar.

It has been decided to authorize Dr. Arvind Agarwal, Chairman of the Institute to sign and submit all the required accounts documents before the Chartered Accountant for audit purpose in time and the Accounts Department should instruct to ensure time bound audit of the Institute's accounts.





5. Item No. BOG/21/05 – Appointment of Dr. Surendra Sharma as Director & Member Secretary of BOG.

Dr. Arvind Agarwal informed the BOG that Dr. Surendra Sharma has been appointed as Director of the Institute and Member Secretary of the BOG and relieved Prof. Yogesh Bhomia as Principal and Member Secretary of the Board.

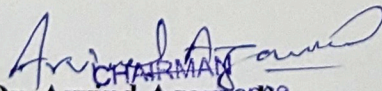
6. Item No. BOG/21/06 – Submission of SSR to NAAC

It has been discussed about the NAAC Accreditation with 'B++' Grade granted to the Institute for 5 years. In this regard, it has been discussed and decided that for improvement in the grade, Institute should submit the fresh SSR to NAAC at the earliest as the Institute has good infrastructure, facilities, faculties, placement records etc and deserve for good grade. Hence, it has been finalized to submit the SSR to NAAC for improvement in the grade. In this regard, Dr. Surendra Sharma, Director of the Institute has been authorized to submit SSR for improvement in the grade of NAAC Accreditation as per the norms and also directed to make necessary preparation for the NAAC Expert visit with the help of faculty and other supporting staff.

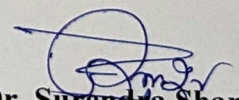
7. Item No. BOG/21/05 – Approval of sponsorship for attending conference / training

The applications of faculty members for attending conference and technical training has been put up for the institute's sponsorship. The same have been discussed thoroughly and it has been decided that for the faculty development and students benefit, the same should be approved. Thereafter, all the applications for sponsorship have been approved unanimously.

The Meeting ended with a vote of thanks to the chair.


(Dr. Arvind Agarwal)
CHAIRMAN
Board of Engineering & Technology
Arya Institute of Engineering & Technology
SP-40, Industrial Area (RIICO) Delhi Road
Kukas, Jaipur-302028 (Rajasthan)




(Dr. Surendra Sharma)
Member Secretary



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Board of Governors Meeting – 23rd February, 2021

Attendance Sheet

S.No.	Name of Member	Designation	Signature
1.	Dr. Arvind Agarwal	Chairman	<i>Arvind Agarwal</i>
2.	Dr. Puja Agarwal	Executive Member	<i>Puja Agarwal</i>
3.	Ms. Komal Chauhan	Member – Social Activist	<i>Komal</i>
4.	Er. Jasbir Singh	Member – Industrialist	<i>– Absent –</i>
5.	CA Ravindra Shah	Member – Chartered Accountant	<i>– Absent –</i>
6.	Dr. Indu Gupta	Member – Faculty	<i>Indu</i>
7.	Mr. Kshitij Agarwal	Member – Faculty	<i>Kshitij</i>
8.	Mr. Shubham Mahajan	Member - Faculty	<i>S. Mahajan</i>
9.	Regional Officer, AICTE	Nominee Member – AICTE Rep.	<i>– Absent –</i>
10.	Director – Technical Education	Nominee Member – State Govt.	<i>– Absent –</i>
11.	Authorized Rep.	Nominee Member – RTU, Kota	<i>– Absent –</i>
12.	Mr. Jitendra Prajapat	Member – Accounts Officer	<i>Jitendra Prajapat</i>
13.	Dr. Surendra Sharma	Member Secretary	<i>Surendra Sharma</i>





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Action Taken Report

Board of Governors Meeting held on 18th August, 2020

S. No.	Agenda Point	Action	By	Status
1	3	NAAC Accreditation	Dr. Himanshu Arora	Ongoing
2	5	Utilization of the Budget for the FY 2019-20	Dr. Arvind Agarwal	Approved
3	6	Review of the study of the students	Dr. Himanshu Arora	Ongoing
4	7	Proposal about the Scholarship to the students on merit cum means basis	Dr. Himanshu Arora	Ongoing
5	8.(a)	Approval of e-Governance Report 2020-21	Dr. Arvind Agarwal	Approved
6	8.(b)	Approval of Faculty List for the session 2020-21	Dr. Himanshu Arora	Approved

