



ARYA Institute of Engg. & Technology

Affiliated to University of Rajasthan/RTU . Approved by AICTE, New

S.P.-40, Kukas Industrial Area (RIICO) Jaipur-302 028

Website : www.aryainstitutejpr.com

Date: 05-08-2021

• Ph.: 0141- 5148801, 5148802, 5148803

FAX: 01426-510040

Ref: AIET/BOG/2021/35

То

All Governing Body Members,

Arya Institute of Engg. & Technology,

Kukas, Jaipur

MEETING NOTICE

This is to inform you that 35th meeting of Board of Governors of Arya Institute of Engg. & Technology (AIET) will be held on 20th August, 2021, at AIET S.P. – 40, Kukas Industrial Area (RIICO), Jaipur at 11:30 AM. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.

(Dr. Himanshu Arora)

Member Secretary, Board of Governors, Arya Institute of Engg. & Technology

CC to : All Governing Body Members



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Agenda of the 35th meeting

of

Board of Governors

Date: 20th August, 2021

Time: 11:30 am

Welcome Note

By Chairman

Brief report about college

By Member Secretary

AGENDA Point -1: To Confirm the minutes of the 34th meeting of the Board of

Governors held on 23rd February, 2021.

AGENDA Point -2: To confirm the Action Taken Report of the meeting of the Board of

Governors held on 23rd February, 2021.

AGENDA Point -3: Appointment of Dr. Himanshu Arora as Principal of the Institute and

the Member Secretary of the BOG

AGENDA Point -4: To discuss about the upcoming Freshers' Day of 2020 batch.

AGENDA Point -5: Utilization of the Budget for the financial year 2020-21.

AGENDA Point -6: Review of the study of the students

AGENDA Point -7: Review of the NBA SAR for any correction, if required, in the

data entry

AGENDA Point- 8: Any other matter by permission



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MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of Arya Institute of Engg. & Technology held on 20th August, 2021 at S.P.-40, Kukas Industrial Area (RIICO) Jaipur at 11:30 am.

The following members were present:

- 1. Dr. Arvind Agarwal Chairman
- 2. Dr. Puja Agarwal Executive Member
- 3. Ms. Komal Chauhan Social Activist
- 4. Dr. Surendra Sharma Member Faculty
- 5. Dr. Indu Gupta Member Faculty
- 6. Mr. Kshitiz Agarwal Member Faculty
- 7. Mr. Shubham Mahajan Member Faculty
- 8. Mr. Jitendra Prajapat Member Accounts Officer
- 9. Dr. Manish Kumar Mukhija- Member Faculty
- 10. Mr. Ravinder Maan- Member- Faculty
- 11. Dr. Himanshu Arora Member Secretary

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

The Following points were discussed as per agenda and passed unanimously:

1. Item No. BOG/21/01 - Confirmation of Minutes

The minutes of the last meeting of the Board of Governors held on 23rd February, 2021 were presented to all the members present. It was confirmed by all the members unanimously.



2. Item No.BOG/21/02 - Confirmation of Action Taken Report.

The Action taken report of the meeting of the Board of Governors held on 23rd February, 2021 was put forward to the members present which was unanimously confirmed after discussion by all the members.

3. Item No. BOG/21/03 – Appointment of Dr. Himanshu Arora as Principal of the Institute and Member Secretary of the BOG

It has been informed to all members that w.e.f. 02.08.2021, Dr. Himanshu Arora has been appointed as the Principal of the Institute and the Member Secretary of the Governing Body in place of Dr. Surendra Sharma.

4. Item No.BOG/21/03 - To discuss about the Fresher's day of 2020 batch

It has been discussed regarding Freshers' Day of 2020 batch of the Institute which is proposed to be organized in the month of September, 2021. During the discussions, it has been decided that the Principal of the Institute will ensure the success of this event and necessary requirement for the same may be communicated to the management at the earliest by following the proper guidelines and disciplines.

5. Item No.BOG/21/04 – Utilization of the Budget for the financial year 2020-21

The Comparative Statement of the actual expenditure vis-à-vis the budgeted expenditure approved for the financial year 2020-21 was presented before the members present. Member had a brief discussions on all the expenditure. The expenditure was approved in the meeting unanimously.





It has been discussed thoroughly in respect of the online and offline study of the students. The Principal has informed that all the syllabus has been completed as per the report submitted by the HODs at the end of the semester.

The principal has also said that online classes for next semester has been started for the selected semesters and in view of the improving COVID-19 situation, the institute will start the offline classes as soon as guidelines received from the State Govt. and RTU, Kota. For this required arrangement and maintenance work has to be started in the college campus. HODs has also been instructed to ensure laboratory consumables and apparatus in working condition.

7. Item No.BOG/21/07 - Review of the NBA SAR for any correction, if required, in the data entry.

It has been discussed about the SAR submitted for NBA Accreditation. After thorough discussions, it has been decided that SAR should be reviewed and if any correction in data required, the same should be amended under the supervision of the Principal.

- 8. Item No.BOG/21/08 Any other matter by permission.
 - (a) Approval of e-Governance Report: The Member Secretary submitted the Annual e-Governance Report 2021-22 to the BOG for review and approval. After a thorough discussion, the Member Secretary requested the BOG to endorse the same.
 - (b) **Approval of Faculty List:** The Member Secretary presented the list of Faculty for the Session 2021-22 for review and approval. After a thorough discussion, the Member Secretary requested the BOG to endorse the same.

The Meeting ended with a vote of thanks to the chair.

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(Dr. Himanshu Arora) Member Secretary





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Board of Governors Meeting – 20th August, 2021

Attendance Sheet

S.No.	Name of Member	Designation	Signature
1.	Dr. Arvind Agarwal	Chairman	And Agus
2.	Dr. Puja Agarwal	Executive Member	Puja Aganus
3.	Ms. Komal Chauhan	Member – Social Activist	Komol
4.	Er. Jasbir Singh	Member – Industrialist	-Absent -
5.	CA Ravindra Shah	Member – Chartered Accountant	Absent
6	Dr. Surendra Sharma	Member - Faculty	Comp.
7	Dr. Indu Gupta	Member – Faculty	gndu
8	Mr. Kshitiz Agarwal	Member – Faculty	Mi
9	Mr. Shubham Mahajan	Member - Faculty	Shahajos
10	Dr. Manish Mukhija	Member – Faculty	Moderation
11	Mr. Ravindra Maan	Member – Faculty	1 won
12.	Regional Officer, AICTE	Nominee Member – AICTE Rep.	-Absent -
13.	Director – Technical Education	Nominee Member – State Govt.	-Absent -
14	Authorized Rep.	Nominee Member – RTU, Kota	-Absent -
15	Mr. Jitendra Prajapat	Member – Accounts Officer	Frankal
16	Dr. Himanshu Arora	Member Secretary	Jugutz



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Action Taken Report

Board of Governors Meeting held on 23rd February, 2021

S. No.	Agenda Point	Action	Ву	Status
1	3	Budget for the FY 2021-22	Dr. Arvind Agarwal	Approved
2	4	Audit of the Account	Dr. Arvind Agarwal	Ongoing
3	5	Approval of sponsorship for attending conference/ training	Dr. Arvind Agarwal	Approved

