



# ARYA Institute of Engg. & Technology

(Affiliated to RTU | Approved by AICTE, New Delhi)

• SP-40, RIICO Industrial Area, Delhi Road,  
Kukas, Jaipur-302028 | Tel. Ph. 0141-2820700

• [www.aryainstitutejpr.com](http://www.aryainstitutejpr.com)  
• Toll Free: 1800 102 1044

Ref: AIET/BOG/2023/39

Date: 06-07-2023

To,

All Governing Body Members,

Arya Institute of Engineering & Technology (AIET)

Kukas, Jaipur

## MEETING NOTICE

This is to inform you that 39th meeting of Board of Governors of Arya Institute of Engineering & Technology (AIET) will be held on 12<sup>th</sup> July, 2023 at SP-40, Kukas Industrial Area (RIICO), Jaipur at 12:00 PM. You are requested to attend the meeting as scheduled above. A copy of Agenda has been enclosed herewith for your kind perusal.

(Dr. Himanshu Arora)

Member Secretary, Board of Governance  
Arya Institute of Engineering & Technology



CC to: All Governing Body Members





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## Agenda of the 39<sup>th</sup> Meeting of Board of Governors

Date: 12<sup>th</sup> July, 2023

Time: 12:00 pm

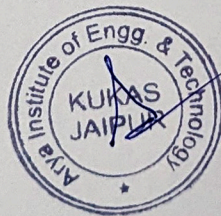
Welcome Note

By Chairman

Brief report about Society

By Member Secretary

- AGENDA Point - 01** : To Confirm the minutes of the 38<sup>th</sup> meeting of the Board of Governors held on 28<sup>th</sup> March, 2023.
- AGENDA Point - 02** : To confirm the Action Taken Report of the meeting of the Board of Governors held on 28<sup>th</sup> March, 2023.
- AGENDA Point - 03** : To apply for Autonomy at Arya Institute of Engineering & Technology.
- AGENDA Point - 04** : Utilization of Budget for the Financial Year 2022-23.
- AGENDA Point - 05** : To discuss regarding Annual Appraisal.
- AGENDA Point - 06** : To apply for the NAAC 2<sup>nd</sup> Cycle.
- AGENDA Point - 07** : To plan the upcoming Events.
- AGENDA Point - 08** : To present the proposal of Students Scholarships.
- AGENDA Point - 09** : Any other matter by permission.







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Ref.: AIET/BOG/M/2023/39

Date: 15-07-2023

## MINUTES OF BOARD OF GOVERNORS MEETING

Minutes of the Meeting of the Board of Governors of **Arya Institute of Engineering & Technology (AIET)** held on **12<sup>th</sup> July, 2023** at **SP-40, Kukas Industrial Area (RIICO), Jaipur** at **12:00 PM**.

The following members were present :

- |                           |   |                               |
|---------------------------|---|-------------------------------|
| 01. Dr. Arvind Agarwal    | : | Chairman                      |
| 02. Dr. Puja Agarwal      | : | Executive Member              |
| 03. Ms. Komal Chauhan     | : | Member – Social Activist      |
| 04. Er. Jasbir Singh      | : | Member – Industrialist        |
| 05. CA Ravindra Shah      | : | Member – Chartered Accountant |
| 06. Dr. Surendra Sharma   | : | Member – Faculty              |
| 07. Mr. Kshitiz Agarwal   | : | Member – Faculty              |
| 08. Dr. Pramod Sharma     | : | Member – Faculty              |
| 09. Mr. Rajesh Jaiswal    | : | Member – Faculty              |
| 10. Mr. Jitendra Prajapat | : | Member – Accounts Officer     |
| 11. Dr. Himanshu Arora    | : | Member Secretary              |

The welcome note was delivered by the Chairman Dr. Arvind Agarwal.

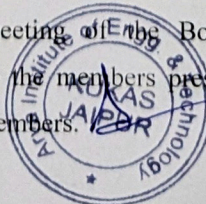
The Following points were discussed as per agenda and passed unanimously :

### **1. Item No. BOG/39/01 – Confirmation of Minutes.**

The minutes of the last meeting of the Board of Governors held on 28<sup>th</sup> March, 2023 were presented to all the members present. It was confirmed by all the members unanimously.

### **2. Item No. BOG/39/02 – Confirmation of Action Taken Report.**

The Action taken report of the meeting of the Board of Governors held on 28<sup>th</sup> March, 2023 was put forward to the members present which was unanimously confirmed after discussion by all the members.







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### 3. Item No. BOG/39/03 – To apply for Autonomy at Arya Institute of Engineering & Technology.

Dr. Arvind Agarwal informed that Arya Group is a leading group in the field of education since inception and now it is the right time to go for the Autonomy. Thereafter, he informed attaining autonomy can lead to various advantages for the institution, such as academic and administrative freedom, eligibility for central funding, the ability to design its own courses, and greater decision-making authority.

To attain autonomy, it was suggested that the Institution should apply for recognition under 2(f) of UGC Act 1956. Further it was advised that the necessary preparations should be initiated to begin the process of applying for the same. The decision was appreciated by all members.

### 4. Item No. BOG/39/04 – Utilization of Budget for the Financial Year 2022-23.

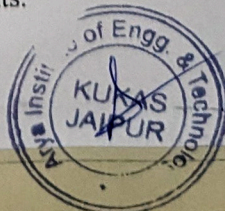
The members were presented with a comparative statement of the actual expenditure versus the approved budget for the Financial Year 2022-23. A comprehensive discussion ensued regarding all the expenditures, wherein each item was carefully examined. After a thorough deliberation, the members unanimously approved the proposed expenditures in the meeting.

### 5. Item No. BOG/39/05 – To discuss regarding Annual Appraisal.

During the meeting, discussions were held regarding the upcoming Annual Appraisal for the Teaching and Non-Teaching Staff. It was decided that all staff members would need to fill the Self Performance Appraisal Sheet. The IQAC will execute the process as per the policy document, which will be presented before the Board of Governors (BOG) for the final assessment and approval.

### 6. Item No. BOG/39/06 – To apply for the NAAC 2<sup>nd</sup> Cycle.

During the meeting, the IQAC Coordinator brought up the matter of the NAAC 2<sup>nd</sup> Cycle. It was discussed that the institution needs to undergo the accreditation process for the 2<sup>nd</sup> cycle with NAAC. Further it has been informed that the compilation of departmental data and documents is a significant step in preparing for the NAAC 2<sup>nd</sup> Cycle assessment. Thereafter to achieve the same all the HODs are directed to compile the necessary departmental data and documents.







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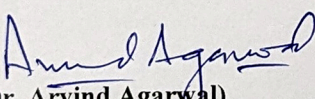
## 7. Item No. BOG/39/07 – To plan the upcoming Events.

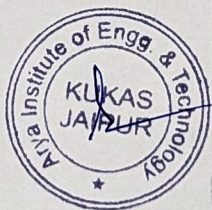
It has been discussed regarding the upcoming event “Shradhanjali”, “Orientation Programme” and “Freshers’ Day” of the Institute, proposed to be organized in the month of September and November. During the discussions, it has been decided that the Principal of the Institute will ensure the success of these event and necessary requirements or funds for the same may be communicated to the management at the earliest.

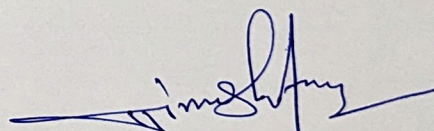
## 8. Item No. BOG/39/08 – To present the proposal of Students Scholarships.

During the meeting, Member Secretary presented a proposal before the Members to grant scholarships to the students of the Institute based on their Merit cum Means during admissions. Further he informed that the only deserving students will receive financial assistance based on their academic achievements and economic background. It will support the students to pursue their education and academic goals. After thorough discussions, the Members have approved the proposal unanimously.

The Meeting ended with a vote of thanks to the chair.

  
(Dr. Arvind Agarwal)  
Chairman



  
(Dr. Himanshu Arora)  
Member Secretary





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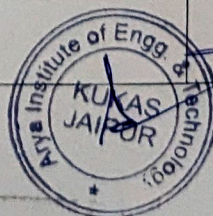
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## Attendance Sheet

Board of Governors Meeting – 12<sup>th</sup> July, 2023

S.No.	Name of Member	Designation	Signature
1	Dr. Arvind Agarwal	Chairman	Arvind Agarwal
2	Dr. Puja Agarwal	Executive Member	Puja Agarwal
3	Ms. Komal Chauhan	Member – Social Activist	Komal
4	Er. Jasbir Singh	Member – Industrialist	Jasbir Singh
5	CA Ravindra Shah	Member – Chartered Accountant	Ravindra Shah
6	Dr. Surendra Sharma	Member – Faculty	Surendra Sharma
7	Mr. Kshitiz Agarwal	Member – Faculty	Kshitiz
8	Dr. Pramod Sharma	Member – Faculty	Pramod
9	Mr. Rajesh Jaiswal	Member – Faculty	Rajesh Jaiswal
10	Regional Officer, AICTE	Nominee Member – AICTE Rep.	Ab
11	Director – Technical Education	Nominee Member – State Govt.	Ab
12	Dr. Ashok Sharma Associate Professor – EE Dept.	Nominee Member – RTU, Kota	Ab
13	Mr. Jitendra Prajapat	Member – Accounts Officer	Jitendra Prajapat
14	Dr. Himanshu Arora	Member Secretary	Himanshu Arora







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## Action Taken Report

Board of Governors Meeting held on 28<sup>th</sup> March, 2023

S.No.	Agenda Point	Action	Reviewed By	Status
01.	03	To present the Budget for the FY 2023-24.	Dr. Arvind Agarwal	Ongoing
02.	04	Audit of the Accounts for the FY 2022-23.	Dr. Arvind Agarwal	Ongoing
03.	05	To establish Centre of Excellences.	Dr. Arvind Agarwal	Ongoing
04.	06	To plan Strategy for upcoming Admissions.	Dr. Himanshu Arora	Ongoing
05.	07	To continue AICTE Approval for AY 2023-24 & related Processing for AICTE EOA.	Dr. Himanshu Arora	Done
06.	08	To apply for ACERC Land Relaxation	Dr. Arvind Agarwal	Ongoing
07.	09	To Start New Course in emerging area at Arya Institute of Engineering & Technology.	Dr. Arvind Agarwal	Done
08.	10	To Reduce the Seats and close the program at Arya Institute of Engineering & Technology	Dr. Arvind Agarwal	Done
09.	11	To change the Name of Arya Institute of Engineering & Technology.	Dr. Arvind Agarwal	Done

