

ARYA COLLEGE OF ENGINEERING, KUKAS, JAIPUR
COMMUNICATION SKILLS (GUESS PAPER) 2023-2024

UNIT 1ST

Question 1. What do you mean when you use the word "communication"? Describe its goals (features/functions) and importance (significance) in our personal and professional lives.

Question 2. Using a labelled diagram, describe the communication cycle (process).

Question 3. Explain the _____ media and communication types. Talk in depth on a few human communication divides.

Question 4. What do you mean by interpersonal communication? Provide some recommendations for enhancing interpersonal communication.

Question 5. Describe the differences between verbal and nonverbal communication in their entirety.

Question 6. Describe in detail the traits, forms, benefits, and drawbacks of both written and oral communication.

Question 7. Explain formal and informal channels of communication with the help of identifying their advantages and disadvantages.

Question 8. Clearly describe the following obstacles: Physical & mechanical; organizational; organizational; semantic

9. _____ ?

10. _____ .

UNIT 2ND

Question 1. Change the following into passive voice.

1. They have decided to make some changes into regulations
2. The authorities have taken away his documents.
3. Someone helped the old man to out of the traffic
4. You must remember that America will never mediate with the peace issue.

Question 2. Change the sentences into indirect speech.

1. He said, "I need help with my work".
2. She said, "My mother isn't very well".
3. They said, "They have taken exercise".
4. I'm waiting for Michael, she said.

Question 3. Give an appropriate model in each blank with the help of words provided in the bracket.

1. I ___ play a guitar when I was a child. (Ability)
2. Susan ___ be ten years old next week (Future)
3. You ___ eat more fruits and vegetables (Advice)
4. If she won the lottery, she ___ travel the world (Conditional)

Question 4. Fill up the following conditional sentences

1. If I ___ (stay) in America, I would found a new job.
2. She ___ (Buy) a new car if she has the money.
3. They will talk to Jane if he ___ (come).
4. Kate ___ (become) a university lecturer if she studies hard.

5. _____ ?

6. _____ (_____)

1. If Yoko were me, she _____ (go) to Manchester immediately.
2. They will talk to Jane if he _____ (come).
3. Bozena comes to work 30 minutes late if her child _____ (miss) the bus to school.
4. If Peter _____ (think) twice, he wouldn't have made such a stupid mistake.
5. Kate _____ (become) a university lecturer if she studies hard.

6. _____ ?

7. _____ .?

8. _____ ?

Unit 3rd

Question1. What exactly is a paragraph writing? Write the main qualities (components or pieces), and then some acceptable and effective paragraphs.

Question2. Explain the meaning, goal, components, and importance (importance) of report writing. List the many types of Reports as well.

Question3. What does Curriculum Vitae (CV) mean to you? Mention a few things Gurgaon should keep in mind. An instance of a decent CV that you can use while applying for the position of assistant manager at an MNC.

Question4. Write a paragraph or report on any of the aforementioned subjects.

Corona virus and the college's annual function (iii) Engineering education in the future (iv) Water conservation (v) Scientific marvels

Question5. Write a letter of complaint about the air conditioner or washing machine you bought from Hind Electronics, Jaipur, and last month.

Question 6. Pretend you are Amritpal Singh of Jalandhar and create a job application for the position of associate professor in the English department at the Arya Group of Colleges in Jaipur.

7. ?

8. ?

9. ?

Unit 4th

Question1. Write the short story's summary in question one "Your own words about "The Luncheon."

Question2. Using the context as a guide, explain the following lines:

I was too young to have learned how to say no to a woman, but I was flattered. (ii) "But I finally got my comeuppance." Explain how irony and humour are used in "The Luncheon."

Question3. Describe Pahom's tragic demise in the final scene of the story "How Much Land Does A Man Need". What was the Bashkirs' requirement for selling their land? Describe their way of life as well. (summary)

Question4. Write a critical analysis of the story for question six "At Deoli, the Night Train. How can we claim that the storyteller and the basket girl are both of them?How can we be certain that the basket girl and the narrator were one and the same person?

Question4. Describe the following character sketch: (The Lady; The Author; and) (iii) Pahom (iv) The Basket woman.

5.

?

6. “ ”

?

Unit 5th

Question1. Write a brief synopsis of the poem "No Men Are Foreign."

Question2. Using the context as a guide, explain the following: i) "One body breathes beneath all uniforms" ii) "If you can dream, don't let dreams be your master." iii) "Remember that neither men nor nations are strange."

Question3. What purpose does the poem "Where The Mind Is Without Fear" serve to serve? Describe the poem's central idea.

Question4. How harmful are "narrow domestic walls"? How can it be eliminated?

Question5. Identify the characteristics that, according to the poet, transform a boy into a man.

Question6. Evaluate Rudyard Kipling's poetic and comprehensible language critically.